

Graduation Ceremony Seating Arrangements



For Graduands Attending:

All graduands attending the ceremony will be automatically allocated a seat in alphabetical order within each qualification. Please advise below if you require any special seating arrangements.

I require help to access the stage Yes

I require help to cross the stage, or have other requirements (Please state below)

For Guests Attending:

If you have a guest with a special need, an elderly guest with limited mobility or anyone specifically requiring ground floor seating, please provide details below in order that appropriate seating arrangements can be made.

Ticket Information:

Graduating students do not require a ticket for themselves.

Two guest tickets will be allocated to each Graduand who registers to attend the Graduation Ceremony.

Please note that children will require a ticket unless they are too young to require a seat.

Guest tickets can be collected from your School Secretary from **Thursday 1 March 2012**.

Note: Please see reverse for academic dress hire and payment details.

Graduation Attendance Form



Otago Polytechnic has two graduation ceremonies each year, held in March and December. You are eligible to attend one of these ceremonies within 18 months of successfully completing your qualification.

This form **must** be fully completed and returned along with payment (if applicable), to Customer Services by **Friday 17 February 2012**. If this form is not returned by the due date, then you will graduate in absentia.

GRADUATION DETAILS

I will be attending Graduation on Friday 9 March 2012

I will graduate In Absentia

*In Absentia only
Please enter a reliable address for posting your certificate to you.
Please do not use a post office box.*

I wish to defer my Graduation to:

Friday 7 December 2012 or

Friday 8 March 2013

Student ID Number: _____

Full Name of Student: _____

Your full legal name will be printed on your certificate(s). If your legal name has changed and you would like your certificate(s) to reflect the change, please provide evidence to Customer Services by 17 February 2012.

Name of the Programme/Award you are graduating from: _____

Current Email Address: _____

I identify as being Māori and would like to attend the Māori Pre-Graduation Ceremony:

Yes

No

Since completing your studies at Otago Polytechnic, have you obtained employment?

Yes

No

If yes, please state what industry you are working in, your employer's name and contact details below:

