



# Youth Guarantee Scheme

## Application Guide

### > Customer Services

Otago Polytechnic is offering Youth Guarantee Scheme places for students who meet the Youth Guarantee Scheme criteria and who wish to study a Youth Guarantee Scheme eligible programme at Otago Polytechnic. Youth Guarantee Scheme students do not pay any fees for their study. Applicants must meet the eligibility criteria for their desired programme and complete an application form as well as an enrolment form.

#### WHO CAN APPLY?

**The Youth Guarantee Scheme is open to all students:**

Aged 16 and 17 years, who have achieved NCEA Level 1 or less and for whom a vocational pathway would be a preferred choice.

**Youth Guarantee Providers:** Will need to apply the following criteria to determine student eligibility:

- Students must be 16 or 17 years of age at the time of study commencement and not turn 18 years of age within three months of starting study under the Youth Guarantee Scheme.

**School Level:** Due to recent revisions made by the Tertiary Education Commission (TEC), it is now possible for students to enter the Youth Guarantee Scheme part-way through year 11.

**New Students:** Students must be new to tertiary education e.g. not previously or currently enrolled in a Student Achievement Component (SAC) funded course

**Full-Time:** Students must be enrolled full-time

**Full-Year:** Students must enrol in a minimum of a full year's worth of study (the equivalent of 0.8 EFTS).

- Students must not be enrolled in school and a Youth Guarantee Scheme programme simultaneously.
- Students may move from a Training Opportunities, Youth Training or Industry Training programme into the Youth Guarantee Scheme although this is not expected to be a common path.
- Students enrolled in Youth Guarantee Scheme are not eligible for Student Loans administered by StudyLink.

#### SELECTION CRITERIA:

Otago Polytechnic will select students whose choices best match the availability in the programmes. Decisions may be based on the following criteria:

- How well you can show a genuine desire to succeed in the programme you have chosen.
- How well your skills and experience match the programme you have chosen.
- How well you can show that wish to succeed in a career related to the programme you have chosen.

#### SELECTION PROCESS:

1. Please complete the Application Form and attach any additional information if requested by **July 30, 2010**.
2. Customer Services will acknowledge your application in writing.
3. You will be advised if you are required to attend an interview and/or supply additional details.
4. We will select the successful applicants.
5. Customer Services will contact you to confirm the outcome.
6. Successful applicants will be sent an enrolment form which you need to complete and return.
7. You will then be ready to start your studies!

#### CONDITIONS:

- The Youth Guarantee Scheme will cover the tuition fees, material and equipments costs of your programme of study for one year only.
- Students are not eligible for loans of any kind from Studylink.
- Applicants must be willing to have their progress monitored and take part in a Learning Support programme.

#### PROGRAMMES:

The following programme is being offered as part of the Youth Guarantee Scheme:

- Certificate in Foundation Studies (Trades) (Levels 2 and 3)

**For more information, please contact Otago Polytechnic: 0800 762 786 or [www.otagopolytechnic.ac.nz](http://www.otagopolytechnic.ac.nz)**