

## Section 3 – Research Grant

### Application for a Research Grant

Total \$ amount requested from the Committee:

Other funding sources being applied to:

How will you monitor the progress of your project?

*(Please describe the monitoring process you will use and name the person who will oversee this.)*

Statements of support from a referee/supervisor/consultant:

## Budget

Outline the anticipated costs and list the resources the project will require. All costs should be itemised and estimated as accurately as possible and in the year they will be used. If your research is part of a course of study from another institution, we expect you to show you have sought funding from them before coming to us.

*(insert more rows if required)*

## Budget:\*

Item (add new rows as necessary)	Expenditure items requested from this Grant application	Expenditure items covered by my personal contribution	Expenditure items covered by School contributions or derived from other sources (please specify)	Total
Travel Costs **				
Accommodation Costs **				
Column totals:				Total budget =

\* **NOTE:** For any particular item, the applicant is free to propose costs being shared across all columns - - but, of course, participants may also opt to have a particular item funded entirely within one column, or any subset of columns. In making these sorting decisions, applicants must refer to the OP policy guidance about what is *not* fundable via the OP Research Grants.

In accordance with such OP policy guidance, and deriving from the structure of this budget table, your application to the OP Research Grants Committee is for the amount that results inside the dashed-line box.

\*\* Not funded from OP Research Grants, however maybe eligible for Travelling Scholar – refer to OP policy for guidance

**If your project generates income who will be the recipient of that income?**

**Please submit a hard copy and electronic copy of Sections 1 and 2 to Alex**

Morales, [alexm@tekotago.ac.nz](mailto:alexm@tekotago.ac.nz) at the Research Office, G312.

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