

Academic Communication 1 – Semester Plan 2009

Week starting:	Content	Assessment
Feb 16	Block Course	
Feb 23	Learning styles	
Mar 2	Time management	
Mar 9	Grammar, punctuation, sentence structure	
Mar 16	The paragraph	Learning Journal – 20% Due: March 19th
Mar 24	March 23rd Otago Anniversary Day Essay topic and structure	
Mar 30	Essay structure and argument	
April 6	Essay style, paraphrasing and quoting	
Term break: Monday 13th April – Friday 24th April		
April 27	APA referencing, proofreading, editing	
May 4	Research report topic and structure	Essay – 40% Due: May 7th
May 11	Report structure, example reports	
May 18	Primary and secondary research	
May 25	Summarising and paraphrasing content	
June 2	June 1st Queens Birthday Report graphics and presentation	
June 8	APA referencing, proofreading, editing	Report – 40% Due: June 11th
June 15	Exam Preparation	
June 22	Exam Week	